



SPECIFICATION

SUPPLY ONLY-FUEL (DIESEL & PETROL) AND RELATED LUBRICANTS ON AS REQUIRED BASIS FOR OWN COLLECTION

CONTRACT NUMBER-TA- 21/22/TAR-0042

BACKGROUND

Tsolo Agriculture and Rural Development Institute is an agricultural college that offers an academic programme to 200 learners. It also offers community training programmes to farmers and also on behalf of various partner organisations (departments, municipalities and private organisations).

It therefore needs a constant supply of power generation for a period of five months, November 2021-March 2022 on an as and when Required Basis. Due to the load shedding currently happening, TARDI wishes to engage with a service provider to provide fuel (diesel and/or petrol) for its generators (about 4 generators ranging from 600L to 1000 L) on as required basis and supply of related lubricants as and when needed.

SCOPE OF WORK

TARDI will send a representative to collect the fuel weekly or as needed depending on load shedding stages.

TYPE OF FUEL	DESCRIPTION	QUANTITY
DIESEL	50 ppm	20 000 litres
PETROL	Unleaded	1000 L
LUBRICANTS	universal oil 210L	1

NB: We will collect it .





SPECIAL CONDITIONS

- The Service Provider can be anywhere however the collection point (fuel station) must be within a 15-25km radius of TARDI.
- The fuel will be collected directly from a SABS approved fuel (garage station) and the Service Provider must be the Fuel (garage) station owner or have a contract with the fuel(garage station) where he/she will open an account for TARDI for the period advertised herein.
- TARDI must have **24hours** access to the services for the collection of fuel whenever needed.
- If not directly a fuel station, the TARDI account with the fuel station must be provided immediately after receiving the letter of appointment.
- Quantity of fuel will be will be adjusted as per fuel tariffs adjustments. And thus quote must bear this in mind as this will have a bearing on the final costs.
- A record book indicating collection date, amount and signed by both TARDI representative and service provider must be in place to keep track of fuel collected.

GENERAL CONDITIONS:

- **No late or incomplete responses will be accepted for this RFQ**
- Suppliers must ensure that no services are rendered or goods delivered without written confirmation from DRDAR
- Only bidders who are registered on CSD as service providers or capable of being registered prior to the evaluation of submissions are eligible to submit bids. Bidders who are not registered on the CSD are not precluded from submitting bids, however bidders must complete the CSD application online, prior the closing date (www.csd.gov.za is the website). It is the responsibility of bidders to ensure that this requirement is complied with.
- Bidders must be registered on LOGIS
- Kindly note that you need to have a working email address, working cell phone, the company registration documents and Tax Clearance Certificate.
- Tax compliance status and company directors of bidders will be verified on CSD for all price quotations and bids. Hard copies of CK documents are therefore no longer needed to be attached in the bid.
- BBBEE Certificate must be attached, if not attached no BBBEE points will allocated.

EVALUATION CRITERIA

- Quotations will be evaluated according to 80/20 preference point system, as prescribed in terms of the Preferential Procurement Policy Regulations, 2017 issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act Number 5 of 2000 (PPP

Price evaluation	80
Price or quotation offer under consideration	
Total for price	80
Preference point system	20
Preference points (BEEE status level contribution)	
Level 1	20
Level 2	18
Level 3	14



Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant contributor	0
Total points	20

DELIVERY:

The service will be rendered to the address below:

TARDI

Tsolo Agriculture and Rural Development Institution
 College Drive
 Tsolo
 5170

CONTACT PERSON:

Technical Person: **Mr Mtlomelo** **066 125 8893**
Administration: **Ms Mvambo S.** **071 607 5506**

<p>This serves to confirm that I/we agree as end-user with the drafted specification to be a true and accurate reflection of requirements for the goods/services needed.</p> <p>Name : _____</p> <p>Capacity : _____</p> <p>Directorate : _____</p> <p>Signature : _____</p> <p>Date : _____</p>	<p>This serves to verify and confirm that as Demand Management has been involved in drafting the specification and thus certified to be reflection of what end-user requested and has agreed by both parties.</p> <p>Name: _____</p> <p>Capacity: _____</p> <p>Directorate: _____</p> <p>Signature: _____</p> <p>Date: _____</p>
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